



TOWNSHIP OF SOUTH BRUNSWICK

DEPARTMENT OF PARKS & RECREATION

- PROGRAM:** Before and After Camp Care, Supervisors and counselors
- HOURS:** Part-Time/ Seasonal, as per arrangement; 22 – 27 hours per week.
Season: Approx. Monday – Friday, June 25 – August 3; No camp July 4.
Hours: Split shift, 7:15 am – 9:15 am and 2:30 to 5:30 or 5:45 pm.
Additional hours may be available; above hours may be slightly expanded.
- SALARY RANGE:** \$8.98– \$19.02/hour

DESCRIPTION

This position is responsible for supervision of children in a before and after camp care program which accompanies a recreational camp program. Provides childcare, activities, snack, arts and crafts, games, playground activities etc., supervises attendance and security functions, and interacts with parents, camp staff and camp director. Attends camp meetings, orientation and planning sessions as required.

ESSENTIAL FUNCTIONS

1. Plans, conducts, leads and oversees activities with assigned groups. Teaches/ instructs: game rules, arts and crafts projects and other playground activities.
2. Enjoys working with children, enthusiastic. Well organized. Self-motivated.
3. Determines program materials needs. Responsible for setup and cleanup of program.
4. Responsible for securing classrooms; opening and closing building at times.
5. Able to control groups and keep discipline.
6. Ability to use good judgment in safety, first aid, relationships with people, co-workers and supervisors.
7. Occasionally may substitute for camp personnel when out.
8. Meets and communicates with Camp Director and Assistant Director daily regarding program and participants.
9. Ability to be on time or early to work responsibilities.
10. Performs other tasks as required.

REQUIREMENTS/QUALIFICATIONS

1. Age requirements: For liability reasons, applicants must be, at minimum 18 years of age.
2. Successful candidate should have completed at minimum one year of college, and have a minimum of two summers camp experience, related, supervisory or leadership experience;
or
Graduation from high school , vocational high school, or possession of an approved high school equivalent certification, **with minimum of two summers camp experience or related experience in before and after school child care. Other related experience or related supervisory experience is also acceptable.**
3. Personal skills in leadership of several broad types of recreational activities.
4. First aid and CPR preferred.

SUPERVISORS:

Director of Parks and Recreation; Recreation Supervisor and others as discussed.

Apply to: South Brunswick Parks and Recreation Dept. Complete application on: www.sbtnj.net 'Employment', add your cell phone and email address. Mail to Recreation; PO box 190, Monmouth Junction, NJ 08852, or bring to the Community Center, 124 New Rd. Monmouth Junction. Closed when filled. Information: 732-329-4000, x7671.