



# TOWNSHIP OF SOUTH BRUNSWICK DEPARTMENT OF PARKS & RECREATION



**PROGRAM:** Before and After Camp Care, Supervisors and counselors

**HOURS:** Part-Time/ Seasonal; 15 – 25 hours per week.  
 Season: Approx. Monday – Friday, July 1 – August 9; No camp July 4.  
 Hours: Split shift, 7:15 am – 9:15 am; and 2:45 to 5:45.  
 Above hours may be slightly expanded.

**SALARY RANGE:** \$9.34– \$18.47/hour

### DESCRIPTION

This position is responsible for supervision of children in a before and after camp care program. This program accompanies the S.B. Township Parks & Recreation summer camp program. The before and after camp provides childcare, activities, snack, arts and crafts, games, playground activities etc. This position is responsible for keeping track of camper attendance and their safety. You will interact with parents, camp staff and camp director. You will be required to attend camp meetings, orientation and planning sessions as needed.

### ESSENTIAL FUNCTIONS

1. Plans, conducts, leads and oversees activities with assigned groups. Teaches/ instructs: game rules, arts and crafts projects and other playground activities.
2. Enjoys working with children, enthusiastic. Well organized. Self-motivated.
3. Determines program materials needs. Responsible for setup and cleanup of program.
4. Responsible for securing classrooms; opening and closing building at times.
5. Able to control groups and keep discipline.
6. Ability to use good judgment in safety, first aid, relationships with people, co-workers and supervisors.
7. Occasionally may substitute for camp personnel when out.
8. Meets and communicates with Camp Director and Assistant Director daily regarding program and participants.
9. Ability to be on time or early to work responsibilities.
10. Performs other tasks as required.

### REQUIREMENTS/QUALIFICATIONS

1. Age requirements: For liability reasons, applicants must be, at minimum 18 years of age.
2. Successful candidate should have completed at minimum one year of college, and have a minimum of two summers camp experience, related, supervisory or leadership experience;  

**or**

 Graduation from high school , vocational high school, or possession of an approved high school equivalent certification, **with minimum of two summers camp experience or related experience in before and after school child care. Other related experience or related supervisory experience is also acceptable.**
3. Personal skills in leadership of several broad types of recreational activities.
4. First aid and CPR preferred.

**SUPERVISORS:**

Director of Parks and Recreation; Recreation Supervisor, Program Coordinators, Summer Camp Director and Camp Asst. Director.

**Apply to:** South Brunswick Parks and Recreation Dept. Complete application on: [www.southbrunswicknj.gov](http://www.southbrunswicknj.gov) The Parks & Recreation Department is located at: 124 New Road Monmouth Junction. Closed when filled. For additional Information, please contact Jennifer Petri at 732-329-4000, x7680 [jpetri@sbttnj.net](mailto:jpetri@sbttnj.net) .