

**EMPLOYEE NOTICE
JOB POSTING & JOB DESCRIPTION**

JOB TITLE: Bus Driver
SALARY: \$30,284 - \$61,960
Range# 6
DEPARTMENT: Police Department

JOB DESCRIPTION: Year round position to drive 40 and 16 passenger bus, mini-van and handicapped van. Various driving responsibilities include transporting passengers on assigned established routes.

EXAMPLES OF WORK:

- Must be able to operate chair lift.
- Responsibilities include driving and transporting residents to medical appointments, community special events/programs, sightseeing tours, summer programs, disabled residents to various facilities and programs and on any assigned established routes.
- Ensures that the inside of the bus is well kept and clean.
- Inform the automotive maintenance shop of needed repairs and/or adjustments.
- Checks vehicles for operating safety.
- Assists passengers into and off buses.
- Maintains discipline of passengers.
- Prepares suitable reports.
- Must do related work as required, by supervisor.

REQUIRED KNOWLEDGE AND ABILITIES:

- Ability to read, write, speak and understand English sufficiently to perform the duties of this position.
- Ability to analyze problems involving the operation of buses
- Ability to understand, remember and carry out oral and written directions;
- Ability to learn quickly from explanations and demonstrations;
- Ability to drive buses in a skilled and safe manner;
- Ability to perform daily safety check of vehicles;
- Ability to keep necessary records.
- Knowledge of the care, maintenance and competent, safe and efficient operation of buses.

MINIMUM REQUIREMENTS/QUALIFICATIONS: High School degree or GED, CDL Class A or B license with a passenger endorsement or willing to obtain CDL within one month of hire (if licensing agency can comply with this schedule), clean driving record. Drug-free testing required. Must be alert, courteous and cautious. Requires patience and ability to maintain route schedules. Previous work with the disabled and senior citizens helpful. Good health and freedom from disabling physical and mental defects which would impair the proper performance of the required duties or which might endanger the health and safety of oneself or others.

- Must successfully pass a six-month probation period.
- Must successfully pass a thorough criminal history and background

Employees interested in applying for this position should apply online.

South Brunswick is an Equal Opportunity Employer.